



UPPER DUBLIN
TOWNSHIP
CODE ENFORCEMENT

Upper Dublin Township
Code Enforcement Department
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PERMIT SUBMISSION GUIDE

RESIDENTIAL GENERATOR INSTALLATION

Natural Gas Generator:

1. Electrical Permit Application with (2) sets of electrical plans approved by an electrical underwriter
2. Mechanical & Fuel Gas Permit Application for gas line and connection
3. Gas Line Diagram showing the length, size, and type of pipe coming from gas meter to generator. If tied to existing house system, a gas line diagram showing all appliances and their required BTUs/hour, pipe sizes and lengths, also the generator's feed, pipe size, length and required BTUs/hour
4. Copy of PECO's Application for Natural Gas Service for the Increase in Load and proof that it has been submitted to PECO (i.e.: copy of email, etc.)
5. Site Plan showing location of unit and setbacks from property lines
6. Manufacturer's Specifications and Installation Instructions for generator
7. Contractor Registration Form: All contractors must be on file with Upper Dublin Township. A Contractor Registration Form must be completed, notarized if exempt from workers compensation insurance, and returned along with a Certificate of Insurance showing general liability and workers compensation with Upper Dublin Township as a certificate holder.
8. Copy of Signed Contract from the contractor for the installation showing complete cost for installing the unit, including labor and materials
9. Permit Application Fees: See Upper Dublin Township's Schedule of Fees

Propane Generator:

1. Electrical Permit Application with (2) sets of electrical plans approved by an electrical underwriter
2. Site Plan showing location of unit and setbacks from property lines
3. Manufacturer's Specifications and Installation Instructions for generator
4. Contractor Registration Form: All contractors must be on file with Upper Dublin Township. A Contractor Registration Form must be completed, notarized if exempt from workers compensation insurance, and returned along with a Certificate of Insurance showing general liability and workers compensation with Upper Dublin Township as a certificate holder.
5. Copy of Signed Contract from the contractor for the installation showing complete cost for installing the unit, including labor and materials
6. Permit Application Fees: See Upper Dublin Township's Schedule of Fees

**PLEASE NOTE THAT THIS IS ONLY A GUIDE –
ADDITIONAL FORMS, DOCUMENTS, SPECIFICATIONS, FEES, ETC. MAY BE REQUIRED**

RESIDENTIAL GENERATOR INSTALLATION– CONTINUED:

Portable Generator Connected to House (i.e. Transfer Switch, Interlock Kit, Generator Inlet Box, etc.):

1. Electrical Permit Application with (2) sets of electrical plans approved by an electrical underwriter
2. Site Plan showing location of unit and setbacks from property lines
3. Manufacturer’s Specifications and Installation Instructions for generator
4. Contractor Registration Form: All contractors must be on file with Upper Dublin Township. A Contractor Registration Form must be completed, notarized if exempt from workers compensation insurance, and returned along with a Certificate of Insurance showing general liability and workers compensation with Upper Dublin Township as a certificate holder
5. Copy of Signed Contract from the contractor for the installation showing complete cost for installing the unit, including labor and materials.
6. Permit Application Fees: See Upper Dublin Township’s Schedule of Fees

ADDITIONAL INFORMATION:

- All forms can be found on our website, www.upperdublin.net, or the following link: [Commercial Building Permits | Upper Dublin, PA](#)
- All applications must be fully completed with email addresses for the property owner, contractor, engineer, etc. and signed by the applicant. **Incomplete or unsigned applications will not be accepted**
- The permit application will be reviewed for compliance with the Upper Dublin Township Code, IRC (International Residential Code), and PA UCC (Pennsylvania Uniform Construction Code). **The permit, if approved, DOES NOT include approval from a Homeowner’s Association (HOA). If your property is part of a HOA, you are responsible for getting their approval separately.**
- Permit application fees will be invoiced after receipt of all paperwork but must be paid prior to commencement of the plan review
- After Zoning approval, it takes approximately (15) business days for residential permit applications to be reviewed and, if approved, issued. No work may commence until permit has been issued or Late Fees will be charged per Code.

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