



## Upper Dublin Township

370 Commerce Drive

Fort Washington, PA 19034

(215) 643-1600 (phone)

(215) 643-8845 (fax)

[www.upperdublin.net](http://www.upperdublin.net)

### **Inground Swimming Pool Demolition Requirements**

1. Grading Permit Application (\$65.00)
2. Pool Fill In Waiver of Grading Permit Criteria checklist
3. Workers Compensation Form and Certificate of Insurance. Form must be completed, signed and notarized if contractor does not carry workers compensation insurance and returned along with a Certificate of Insurance showing general liability and workers compensation with Upper Dublin Township as an additional insured.

The Code Enforcement Department is open from Monday-Thursday, 7:30 am-3 pm and Friday, 7:30 am-12pm.

All forms can be found on our website, [www.upperdublin.net](http://www.upperdublin.net), DOCUMENTS AND FORMS (in black letters at the top), Code Enforcement, Permit Applications and Forms.

**PLEASE NOTE THAT THIS IS ONLY A GUIDE.  
ADDITIONAL FORMS, DOCUMENTS, SPECIFICATIONS,  
FEES, ETC. MAY BE REQUIRED.**



**UPPER DUBLIN TOWNSHIP**

370 Commerce Drive  
Fort Washington, PA 19034  
[www.upperdublin.net](http://www.upperdublin.net)  
215-643-1600 x3233

**WAIVER OF GRADING PERMIT CRITERIA FOR  
FILLING IN OF A POOL**

1. The Permittee is required to call Upper Dublin Township to set up a field meeting 48 hours prior to start of work.
2. Drain or pump out pool to approved location.
3. Jackhammer bottom of pool and cut open plastic liner.
4. Break rim of pool (minimum 18") into small pieces or remove vinyl lining (minimum 18") and dispose in accordance with applicable DEP and Township regulations.
5. Break concrete decking into small pieces no larger than four (4) inches to six (6) inches in size.
6. Place Geo-Synthetic Class 1 Non-Woven Fabric for layer separation.
7. All fill shall be clean suitable fill, compacted in six (6) inch lifts.
8. Top with six (6) inches of topsoil, rake, seed, and straw mulch.
9. Repair any damage done to yard, driveway, curb and sidewalk.
10. No additional grading is to be performed outside of the scope of the deck, unless approved by inspector in the field.
11. No burying of wood.

**Notes:**

1. Based on the above conditions being met, the Township will waive the need for a Grading Plan. However, the Public Works Department will inspect, as needed.
2. Please contact Mary Anne Fennell in the Public Works Department at (215) 643-1600 ext. 3233 48 hours in advance to schedule necessary inspections.
3. Please sign and date below and return this form to our office.

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Homeowner's Signature & Date

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Homeowner's Signature & Date

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Contractor's Signature & Date